

1 **EXHIBIT A**

2 **to**

3 **ORDINANCE No. 23-03**

4 **AN ORDINANCE AMENDING THE 2009 WEST JORDAN CITY CODE TITLE 3,**
5 **CHAPTER 4, SECTION 1 (“ALLOWED TRANSACTIONS”) AND**
6 **SECTION 2 (“REPORT TO CITY COUNCIL”)**

7 **CHAPTER 4**

8 **WAIVER OF FEES, FINES AND DOUBTFUL ACCOUNTS; COMPROMISE OF**
9 **CLAIMS BY OR AGAINST THE CITY; NONPROFIT ASSISTANCE**

10 **SECTION:**

11 **3-4-1: Allowed Transactions**

12 **3-4-2: Report To City Council**

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14 **3-4-1: ALLOWED TRANSACTIONS:**

15 A. Definitions: For purposes of this chapter, the following definitions shall apply:

16 1. Penalty: A fine and/or interest added onto a service fee and/or the forfeiture of goods
17 and/or services

18 2. Service Fee: A requirement to pay money to the City for goods or services rendered,
19 as identified in the City’s Uniform Consolidated Fee Schedule

20 3. Settle: A verbal or written agreement between two or more parties to i) pay a certain
21 amount of money, ii) perform a certain amount of services, or iii) provide a certain amount of
22 goods, which may be more or less than the full amount required to make the other party(ies)
23 whole

24 4. Waive: To write off, forgive, or remit service fees or penalties required by the City to
25 be paid before city services or goods may be provided

26 B. Authorization to Waive or Settle:

27 1. City Mayor’s Authority: The City Mayor shall have the authority to:

28 a. waive any penalty;

29 b. settle any monetary obligations of the City or owed to the City as further set
30 forth in West Jordan City Code 3-2-2 and 9-8-9;

31 c. rectify an alleged error

32 2. City Council Authority: Subject to Utah Code 10-8-2 and West Jordan City Code Title
33 2, Chapter 6, the City Council shall have the authority to:

- 34 a. waive any service fee;
- 35 b. provide monetary or non-monetary assistance to a nonprofit entity whether or
- 36 not the city receives consideration in return; and
- 37 c. write off doubtful and uncollectible accounts, in whole or in part.

38 **3-4-2: REPORTS TO CITY COUNCIL:**

39 A. Report of Doubtful and Uncollectible Accounts: The mayor or designee shall provide a

40 report of doubtful and uncollectible accounts to the city council no less than once each fiscal year

41 that includes (i) the account holder's name, (ii) the remaining unpaid balance including interest,

42 (iii) the length of time the account has been delinquent, and (iv) the methods that have been used

43 to attempt collection of the delinquent account. Upon presentation of such report, the City

44 Council may write off any or all of the doubtful or uncollectible accounts, in whole or in part.

45 B. Report of Settled Claims: The Mayor shall provide the Council an annual report of any

46 claims or settlements and the amounts paid or received. The summary shall (i) identify the

47 recipients or participants, and (ii) the dollar amount or value provided to each recipient or

48 participant. (Ord. 19-55, 12-11-2019, Effective at 12 noon on January 6, 2020)